



Science Technician Level One Application Pack

Application Forms

Furze Platt Road, Maidenhead, Berkshire SL6 7NQ

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Tel: 01628 625308 | Fax: 01628 782257

Science Technician Level One To start as soon as possible

Permanent, Full time, 37 hours a week, start time 8am, finish time 4pm Monday to Thursday and an early finish of 3.30pm on a Friday (includes a half hour unpaid break). Monday to Friday, term time only. Some flexibility regarding start and finish times may be possible for the right candidate

Actual salary £17,165- £17,515pa depending on experience

Furze Platt is a highly successful mixed comprehensive school serving the children of Maidenhead. At Furze Platt, 1400 students of all abilities develop the skills and qualities to enable them to excel in the future. We are a highly ambitious, high-achieving and fully inclusive school in which our students are challenged and supported to achieve excellence.

We offer a friendly and harmonious campus, and we support the physical and mental wellbeing of all our staff. Discounted membership is available for the use of a fully equipped and well-maintained gym on-site. All staff have access to an employee advice programme which offers information, resources and a counselling service. We reward long service and encourage community spirit and staff involvement through various social events including orienteering, murder mystery quizzes, sports after school and a Furze Platt fantasy football league. Tea and coffee are free, and freshly brewed coffee is available in the main staff room at break times with edible treats to help you through the week!

We would like to find someone to work with our science technician team which prepares and maintains all science teaching areas and equipment for teachers and their students. With guidance and considerable training, you will support with the preparation of materials, equipment, and other resources for practical lessons and possibly after school activities. You will also help with the clearing away after lessons and the replenishment of stock. Other responsibilities include washing glassware, ensuring the science prep room is clean and tidy and assisting with compiling of inventories and equipment.

We are looking for a team player who would like to work within a science technician team and if the opportunity arises would be keen to progress within the department, possibly specialising in the preparation of lessons for a specific science subject. If you can prioritise, work under pressure and would enjoy the chance to work in a school environment where no two days are the same, we would love to hear from you.

For further information about this role and in order to complete a **Support Staff Application Form** please refer to our school website www.furzeplatt.com. Application forms should be returned to **Kiran.smith@furzeplatt.net**. Only applications submitted on the school application form will be considered.

Furze Platt Senior School is committed to safeguarding and promoting the welfare of children and young people and we expect all staff to share this commitment. This post is subject to an enhanced disclosure via the Disclosure and Barring Service.

Closing date: Monday 26th September at midday
Interviews will take place as soon as is practicable



Science Technician Level One

Job Description: Science Technician Level One

Line Manager:	Lead Technician
Main Purpose of Role:	To support the Science Technician Team through the preparation and day-to-day maintenance of teaching areas and equipment for students

Main Responsibilities:

- Under the guidance of the Lead and Level three Science Technicians, prepare practical lessons, any after school activities and teaching aids following Cleapss & Lead Technician guidelines. Clear away all used lessons and replenish stock. Report any problems regarding practical work to a Lead Technician.
- To assist with the safe disposal of chemicals following the Cleapss guidelines.
- To complete all washing of glassware used during practical lessons in a safe manner and following procedures being aware of hazards.
- Ensure the prep room is clean and tidy.
- Undertake basic maintenance and cleaning of equipment in a safe manner.
- Receive and check deliveries, notifying the Lead Technician of any discrepancies.
- Assist with compiling inventories of chemicals and equipment with regard to COSHH Regulations.
- Assist with safety checks on a regular basis and keep up to date records.
- Maintain lab supplies and ensure safe and organised storage of equipment and materials within the technician area.
- Support the care of livestock & plant specimens where necessary.
- Report any concerns relating to safety to Lead technician

OTHER

To attend necessary training courses
To attend regular meetings with Lead technician

This job description sets out the duties of the post at the time it was drawn up. Such duties may vary from time to time without changing the general character of the duties of the level of responsibility entailed. Such variations are a common occurrence and cannot themselves justify a reconsideration of the grading of the post.

I have read the Job Description and understand the outline of my responsibilities as set out above. I accept that these may change from time to time in accordance with business requirements and will be reviewed annually as part of my performance appraisal. I also understand that I may be requested to carry out other reasonable activities from time to time which are in line with the requirements of the business.

Name:	Signature:
Date:	

Furze Platt Senior School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

Science Technician Level One

Person Specification: Science Technician Level One

	Essential	Desirable	How to be tested
Qualification criteria: 1. 5 GCSEs including English, Maths and preferably Science (or equivalent). 2. Eligible to work in the UK.	✓ ✓		Application form
Experience of: 1. Working in a laboratory environment. 2. Working in an education environment.		✓ ✓	Application form and interview
Behaviours, Skills and Strengths: 1. A desire to acquire the knowledge of procedures for preparation of resources/materials and equipment for setting up, cleaning and basic maintenance of laboratory equipment. 2. A good understanding of the need to act responsibly in an environment where there is exposure to chemicals and other materials which may be of a hazardous nature. 3. Good communication skills (verbal and written) and the ability to communicate with students and staff members. 4. Able to work both independently and use own initiative, but also prepared to work effectively as part of a team. 5. Ability to prioritise, and to work under pressure. 6. Good time management skills and punctual. 7. Good attention to detail. 8. High levels of honesty and integrity.	✓ ✓ ✓ ✓ ✓ ✓		Application form and interview
Other: 1. This post is subject to an enhanced DBS disclosure. 2. The post holder must be committed to safeguarding the welfare of children.	✓ ✓		DBS Process References