



WELLINGTON  
COLLEGE

**Job Description**

<b>Job Title:</b>	Teacher of Mathematics – Maternity cover
<b>Date:</b>	December 2022 – July 2023
<b>Department:</b>	Mathematics
<b>Reports To:</b>	Head of Mathematics, Paul Cootes
<b>Responsible For:</b>	n/a

**Purpose of the Position:**

To teach iGCSE and A-Level mathematics to students aged 13-18, as directed by the Head of Department and according to the overall aims of the school.

**Departmental Information**

The Mathematics Department is comprised of twenty members of staff, with several holding other responsibilities around the school, including House Masters, the IB Diploma Programme Coordinator and a Deputy Head of 6<sup>th</sup> Form. It is a vibrant department with a range of academic interests and teaching experience. We are a close-knit and supportive group who work collaboratively to meet the department's needs.

Responsibility is shared through the department, with staff having the opportunity to lead on individual initiatives, extension activities, or year groups. We teach in a (recently refurbished) dedicated maths block, which houses a large and busy shared workroom and twelve well-equipped classrooms with wireless projection facilities and writeable surfaces all around the room.

We are looking for a skilled mathematician to join our team, who will stretch and enrich our brightest students and support the development of the department as a whole.

**Main Tasks and Responsibilities:**

The successful candidate will be expected to:

- Teach iGCSE (Years 9 and 10) and A Level Maths (Year 12), with an allocation of 24 lessons per 2 week cycle
- Make a positive contribution to the efficient running of the Department, including setting and marking examinations, attending departmental meetings, undertaking administrative and other tasks as delegated by the Head of Department
- actively safeguard and promote the welfare of children
- support the College's aims and objectives for teaching and learning
- adhere to and promote all College policies and procedures



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<b>Person Specification:</b>	
<b>Educational Attainment</b> <ul style="list-style-type: none"><li>• Good level degree in Mathematics or a directly related subject (essential)</li><li>• Masters or Post Graduate qualification in Mathematics or a related subject (desirable)</li><li>• 3 A Levels, IB or equivalent</li><li>• 8+ GCSE A*–C (English and Maths essential) or equivalent</li></ul>	
<b>Knowledge and Experience</b>	
<b>Essential</b> <ul style="list-style-type: none"><li>• Thorough knowledge of the subject Curriculum – iGCSE and A Level</li><li>• High level of IT literacy</li></ul>	<b>Desirable</b> <ul style="list-style-type: none"><li>• Recognised teaching qualification, such as a PGCE, or equivalent experience</li><li>• Teaching experience at A Level</li><li>• Awareness of Safeguarding requirements and good practice within a boarding school setting</li><li>• Experience managing and leading groups of students/young people.</li></ul>

<b>Skills and Personal Qualities</b> <ul style="list-style-type: none"><li>• Have an interest in and broad knowledge of mathematics, with the ability to stretch bright students.</li><li>• Capable of delivering inspirational and informative lessons to the full age and ability range of pupils at the College</li><li>• Able to demonstrate a positive and authoritative rapport with senior and junior pupils</li><li>• Excellent and effective classroom management skills</li><li>• Excellent communication skills to enable effective dialogue with pupils, parents, staff and visitors</li><li>• Organised and self-motivated, with a proven record for meeting targets and deadlines</li><li>• Have a sharp and progressive vision of the subject and of teaching and learning in a successful and dynamic school</li><li>• Able to perform well and remain professional whilst under pressure</li><li>• A dedicated team-player, who strives for excellence and leads by example</li><li>• Tactful and discreet, whilst mindful of observing Safeguarding and professional standards</li><li>• Display a smart and professional appearance, representing the College in a positive manner</li></ul> <b>Essential Values, Behaviours and Attitudes</b> <p>All employees are expected to actively promote and demonstrate the five core values of the College:</p> <ul style="list-style-type: none"><li>• Kindness</li><li>• Integrity</li><li>• Respect</li><li>• Responsibility</li><li>• Courage</li></ul> <p>In addition, the College expects all staff to show ambition and display curiosity both personally and professionally with a focus on encouraging these behaviours within the pupil body.</p>
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The College reserves the right to vary or amend the duties and responsibilities of the post holder at any time according to the needs of the College's business.

The College is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

All employees are required to ensure that all duties and responsibilities are discharged in accordance with the College's Health and Safety Policy. They should take reasonable care for their own Health and Safety and that of others who may be affected by what they do or do not do. Staff should correctly use work items provided by the College, including personal protective equipment in accordance with training and instruction.